

# Digital Content Executive (video)



## Welcome to the neighbourhood

👋 Good to meet you.

We're a fast-growing digital agency, working with some of the biggest and most exciting Christian organisations in the UK. We organise and optimise digital spaces, helping brands to build online audiences and achieve their objectives.

Founded in 2021, we're a growing team of seven, ambitious and excited about the future, and **we're looking for the right people to join us as we build something special.**

Current and previous clients include:



## What's it like to work at Neighbourhood?

"It's a really exciting team to be a part of! We're surrounded by exciting projects and talented team members, it's a brilliant place to learn. I love working here and the collaboration that happens across the whole team."

## Our Values

Culture is incredibly important to us. We are looking for people who are strongly aligned with our values, which are:

1. Work smart, deliver fast
2. There's more to life than work
3. Be positive and candid
4. All for one, one for all
5. Be better than yesterday

[Read more about our values](#)

## About This Role

This is a role for someone who's highly creative, lives-and-breathes video and knows how to produce highly effective social media content. The Digital Content Executive will be responsible for editing social media content for our clients, ensuring that video is at the heart of the growth strategy.

The successful candidate will be on the forefront of social media trends, highly collaborative, driven to try new things, and able to analyse data to improve the performance of future content. The role primarily consists of post-production and video editing.

### **This job is for you if:**

- You're a creative mind always coming up with new ideas
- You love bringing those ideas to life
- You have an eye for high-performing short form content
- You're a whizz with Adobe Premier Pro or similar
- You love working as part of a team
- You enjoy a fun, fast-paced environment

**This role requires experience working with Christian organisations, and/or a deep understanding of what motivates people with faith**

### **Responsibilities**

- Create engaging and innovative video content for clients' social media channels
- Undertake post-production on other video projects e.g. video podcasts
- Manage video uploading process to YouTube and other platforms
- Stay up to date with social media trends and algorithm best practices
- Repurpose content across channels e.g. YouTube, TikTok, Vimeo etc.
- Work alongside the Social Strategy Lead and Content Lead to suggest content ideas
- Where required, edit audio podcasts
- Where required, work with external designers and videographers
- Where required, attend client events across weekends and evenings (Time in Lieu will be provided)



## Experience, Skills and Qualities

	Essential	Desirable
<b>Experience</b>	<ul style="list-style-type: none"><li>2+ years of working in video or marketing roles</li><li>Proven experience of post-production video editing</li><li>Comprehensive understanding of how to create video for social media</li><li>Proven experience of video/marketing project management</li><li>Experience of working with Christian organisations or a deep understanding of what motivates people with faith</li></ul>	<ul style="list-style-type: none"><li>Degree or equivalent qualification in relevant subject</li><li>Experience in video production/filming</li></ul>
<b>Skills/ Abilities</b>	<ul style="list-style-type: none"><li>Project management skills</li><li>Video editing</li><li>Adobe Creative Cloud or similar software</li><li>Excellent interpersonal communication and skills</li><li>Ability to take initiative and solve Problems</li><li>Ability to prioritise and cope with heavy workload</li></ul>	<ul style="list-style-type: none"><li>Animation and After Effects</li><li>Photography</li></ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>Team player</li><li>Creative</li><li>Flexible</li><li>Collaborative</li><li>Innovative</li></ul>	

## Salary & Benefits

- £25,000-£30,000 per annum DOE, with a 6-month probationary period (including 3-month review).
- 25 days annual leave + statutory bank holidays
- 40 hours a week – typically Mon-Fri 8.30am-5.30pm

Our preference is for the role to be full time, but for the right candidate we would potentially consider a four day per week role.

We're a remote-first business. Ideally, applicants must be able to attend team days in the office (based in East Sussex) once a month, however we recruit first and foremost on experience and ability. We can discuss office time and location more at the interview stage.

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To apply for the role, please visit [neighbourhood.net/jobs](https://neighbourhood.net/jobs), complete the application form and upload your CV. If you have any questions, email [recruitment@neighbourhood.net](mailto:recruitment@neighbourhood.net)

**Applications close on Sunday 14th July 2024.**

We're also hiring other roles. Visit [neighbourhood.net/jobs](https://neighbourhood.net/jobs) for more information.

**neighbourhood.net**

